

Thomas Pond Improvement Association (TPIA)

General Membership Meeting – 21 July 2018

Present: Bob Chapin, Dave DeLuca, Steve Marchant, Frank Jaffe, Richard Horr, Sue Chapin, Christine Bradbury, Jim Bunting, Ted Oliva, James (Skip) Grovo, Cliff Plummer, Beth Warren, Chuck Khuen, Marcia Halloran

Bob Chapin called the meeting to order at 9:02 a.m. and welcomed those present.

The **Treasurer's Report** was presented and accepted as read. Opening Balance (9 July 2017) was \$5715.07. Closing Balance (21 July 2018) is \$7552.20. Total income of \$2280 was from the 2017 Appeal. Expenses were \$442.87.

By-Laws: Frank Jaffe distributed both the original and proposed final revision of the By-Laws. He discussed the purpose of TPIA as it relates to dam maintenance, water levels, and water quality of Thomas Pond. Frank then reviewed and explained the major and minor changes to the By-Laws. Time was given for members to review both the original and revised documents. There were no questions, and the vote was to approve the revised By-Laws as written and presented.

Water Quality: Dick Horr explained his duties as water quality monitor and described the equipment (scope, secchi disk, dissolved oxygen meter) he uses to do this task. He measures water clarity, oxygen levels, and temperature at varying depths of Thomas Pond, going as deep as 17 meters. Overall water quality is good and has been consistent the past several years. He sends the data to VLMP (Volunteers Lakes Monitoring Program), now known as Lake Stewards of Maine (LSM), and said that information on lakes in Maine is available on the VLMP/LSM website.

Dave DeLuca mentioned Nick Cody who does plant patrol on Thomas Pond. During the years Nick has been patrolling, he has found and removed over 600 cans and bottles from the lake. Concern was also raised about the lack of CBI (Courtesy Boat Inspection) coverage the Thomas Pond boat launch on Rte 302 has received this year. In addition, on one occasion, the inspector who was on duty never came to inspect the boat. Bob will discuss this with RWPA (Raymond Waterways Protective Assoc) who schedules and monitors the CBI program.

Structural Review of the Dam: Dave DeLuca and Frank Jaffe met with an engineer at the dam to review its structural integrity. Dave briefly spoke about how the dam is built, with concrete wings on either side of the concrete throat. The wings are in good condition, but the throat of the dam is in need of repair. The boards that control water flow need to be replaced. It was approved that Bob and Dave will work together to get a professional estimate for repair and will work with DEP if a permit is required.

Water Level: Bob explained the water level gauge that is on the dam and how the water level is maintained to meet the state water level management plan requirements. Currently the water level is low, and this was attributed to lack of rain this summer. However, it was noted

by some members that there is a large beaver dam on the non-lake side of the culverts through which the major water sources to Thomas Pond flow. These culverts are located on the north side of the lake in Casco. Water that should flow into the lake has pooled on the far side of the beaver dam and has created a four to five acre pond. This beaver dam impedes the flow of water into the lake via the culverts. Discussion followed concerning removal of the beaver dam. Bob will contact DEP to explain the situation and to seek permission to have the beaver dam removed.

Election: Christine Bradbury, Beth Warren, Ted Oliva, and James (Skip) Grovo were elected as Board Members At Large. Bob will contact those members who have not participated in board and membership meetings to gauge their interest in remaining on the board. Ideally, each board member will actively participate in both board and general membership meetings. Officers Bob Chapin, Steve Marchant, Lucille Griffin, and Sue Chapin will remain in their positions of President, Vice President, Secretary, and Treasurer, respectively.

Dues: Dues will remain \$25.

New Business: Marcia Halloran asked about places to launch a boat on Thomas Pond and the desire to have a launch on Thomas Pond Terrace. Several areas to launch boats were discussed including the public boat launch on Rte 302 near Alyssa's motel. Putting another launch on Thomas Pond Terrace does not fall under the purview of TPIA.

It was suggested that TPIA work with the various road associations surrounding Thomas Pond to get a more accurate resident list. Bob explained that currently lists are acquired through the Casco and Raymond town halls and agreed that working with the road associations could be beneficial. This will be discussed at a future board meeting.

The meeting adjourned at 10:35 a.m.

Respectfully submitted,

Sue Chapin (for Lucille Griffin)

Thomas Pond Improvement Association

Treasurer's Report – 21 July 2018

	<u>Deposit/(Withdrawal)</u>	<u>Balance</u>
Opening Balance (9 July 2017)		\$5715.07
7/08/2017 Village Donuts*	\$(32.39)	5686.68
7/10/2017 Deposit 2017 Appeal	375.00	6057.68
7/19/2017 Deposit 2017 Appeal	735.00	6792.68
7/24/2017 Deposit 2017 Appeal	360.00	7152.68
7/28/2107 Deposit 2017 Appeal	225.00	7377.68
8/09/2017 Deposit 2017 Appeal	105.00	7482.68
8/10/2017 Dick Horr **	(205.00)	7277.68
8/11/2017 Maine DHHS***	(25.00)	7252.68
8/16/2017 Deposit 2017 Appeal	50.00	7302.68
8/27/2017 Deposit 2017 Appeal	50.00	7352.68
9/12/2017 Deposit 2017 Appeal	100.00	7452.68
10/18/2017 Deposit 2017 Appeal	105.00	7557.68
11/02/2017 Deposit 2017 Appeal	100.00	7657.68
11/06/2017 Deposit 2017 Appeal	25.00	7682.68
12/06/2017 Deposit 2017 Appeal	25.00	7707.68
1/03/2018 Deposit 2017 Appeal	25.00	7732.68
2/02/2018 Time For Printing****	(52.28)	7680.40
2/02/2018 USPS (Stamps)	(21.00)	7659.40
2/09/2018 Gorham Savings Bank (Checks)	(37.20)	7622.20
5/02/2018 Dick Horr*****	(70.00)	7552.20
Closing Balance		\$7552.20

* Refreshments for annual membership meeting

** Reimbursement for DO Module

*** Water Testing – Phosphorus

**** Thank You postcards for 2017 Appeal

*****Reimbursement for DO Meter Membrane Kit

Total Income - \$2280.00

Total Expenses - 442.87

Article 1

Description

The name of the Corporation is Thomas Pond Improvement Association ("TPIA"), incorporated on May 22, 1985, as a private, non-profit Corporation under Title 13, Chapter 81 of the 1964 Revised Statutes of Maine.

Article 2

Purpose

1. To maintain and preserve mutually agreeable water levels through acquisition of the Thomas Pond Dam and in compliance with the Thomas Pond Dam Management Plan recorded in the Cumberland County Registry of Deeds in Plan Book 9240 Pages 0021 - 0049 and to act relative to the repair and on-going maintenance of said dam.
2. To perform acts appropriate to a non-profit Corporation dedicated to the protection and maintenance of water quality and natural beauty of Thomas Pond.

Article 3

Membership

Those persons owning property on or with a right-of way to Thomas Pond shall be eligible for membership in the TPIA and shall become a Paid Member upon payment of annual dues as described in Article 4. Thomas Pond shall consist of the main contiguous pond, the outlet, and the river to the dam, including those adjacent to the culvert.

Article 4

Dues

Annual dues to be a Paid Member of the TPIA are established by a vote of the Members at the annual meeting, or absent a quorum, by a vote of the Board of Directors. Annual dues shall be payable at or before the annual meeting.

Article 5

Officers

The Officers of the Corporation are President, Vice President, Secretary, and Treasurer. They shall perform the duties customarily associated with their respective offices. They shall be elected by and from the Members of the TPIA at each annual meeting at the expiration of their term.

Article 6

Board of Directors ("Board")

The Board of the TPIA shall be elected by and from the Members of the TPIA at each annual meeting at the expiration of their term and shall consist of the Officers and one (1) Member from each of the following sections of the Pond - Thomas Pond Shores, Pulpit Rock Rd., Raymond Cape Rd., Watkins Shores, Murch's Point, Route 302, Thomas Pond Shores Ext., Quaker Ridge Rd., and Thomas Pond

BY-LAWS OF THE THOMAS POND IMPROVEMENT ASSOCIATION

Terrace, and up to five (5) at-large Members. Each director may appoint an alternate to act on their behalf. A quorum of the Board shall consist of a majority of the current members of the Board.

Article 7 **Term**

Officers and directors shall be elected for a term of three (3) years and may be removed from their offices by a vote of the Board. Initial terms shall be agreed to by the Board to ensure staggered expiration of terms.

Article 8 **Vacancies**

Vacancies may be filled by elective action of the Board.

Article 9 **Annual Meetings**

Annual meetings of the TPIA Members and those eligible for membership shall be held in June, July, or August at the discretion of the Board. Fourteen (14) days notice as to the time and place shall be given in writing to all those eligible for membership. Ten percent (10%) of the TPIA Paid Members shall constitute a quorum.

Article 10 **Committees**

The President may appoint committees as the need arises. A nominating committee shall be appointed at least ninety (90) days prior to the day of the annual meeting.

Article 11 **Amendments**

These By-Laws may be amended at any regular or special meeting of the Members, provided that at least fourteen (14) days notice in writing has been given as to the purpose and content of the proposed amendment. In the event that a quorum of Members does not attend and vote at such meeting, the By-Laws may be amended by a majority vote of a quorum of the Board.

Article 12 **Parliamentary Authority**

All procedural questions not resolved by formal article herein shall be determined in accordance with "Robert's Rules of Order". Written notices may be via email.

Article 13 **Special Meetings**

The President shall have the authority to call special meetings of the Board in writing seven (7) days prior to the meeting date. Fourteen (14) days written notice shall be given for a special meeting of the Association as required.